## SCHOOL FIELD TRIPS

School groups can visit Hong Kong Children's Discovery Museum ("CDM" hereafter) either as a class, as one grade level, or as a parent-child experience.

## School Price List



## Important Notes:

- A minimum of 10 children are required to book a school field trip. Maximum number of total visitors is 160. (Maximum children:100)
- If there are 70 or more total visitors OR 60 or more children in a group, it will be a private booking for the entire venue. If there are less than 70 visitors or 60 children in the group, CDM will be opened to other visitors at the same time.
- For ticket prices of children below 2 years old, please contact us for details.
${ }^{\wedge}$ Complimentary entry for staff/volunteers is calculated based on the adult-child ratio chart below.
*Any additional staff/volunteers will be charged according to the rate below.
- Volunteers cannot be parents of the children attending the field trip.


## Visiting Time Options

You may make your selection in the application form.

| Tuesday to Friday (2 Hours) |  |  |
| :---: | :---: | :---: |
| 09:30-11:30 Private booking Non-private booking | 13:30-15:30 <br> Private booking <br> Non-private booking | 14:00-16:00 Private booking Non-private booking |
| Saturday to Sunday (1.5 Hours) |  |  |
| 10:00-11:30 Private booking Non-private booking | 13:00-14:30 <br> Private booking Non-private booking |  |

## Rundown

All items are mandatory unless specified and the 'Exploration' time will be adjusted based on the selection of the rundown sections. You may make your selection in the application form.

| Arrival | 5-10 mins | Store personal belongings |
| :---: | :---: | :---: |
| Opening Session (Optional) | 5-10 mins | Introduction to Museum Manners and museum map <br> If you wish to do this before the day of your visit, please visit here to get the necessary information. |
| Group Photos (Optional) | $\sim 5$ mins | If group photo option is chosen, please read the Terms and Conditions point 9 carefully, especially if there will be filming. |
| Exploration |  | Adult supervision is required. Please refer to our adult-children ratio guideline for more information. |
| Closing Session (Optional) | 15-20 mins | Noted: Closing is only available for Weekdays Private Session. <br> (A private session means 70 or more total people or more than 60 children.) |
| Snack Time (Optional) | 10-15 mins | If five or more people need to eat a snack at the same time on G/F, selecting "Snack Time" is compulsory. Snack Time must take place within the field trip period. A flat fee of HKD 100 will be required to cover the rental of the space and cleaning. <br> If four people or below need to eat a snack at the same time on the G/F, no fee will be charged. |

## Adult-Child Ratio and Complimentary Staff/Volunteer Tickets

Adults and staff of visiting groups are responsible to take care of children's safety and help to maintain order, while they are experiencing learning through play. Groups will also receive free staff/volunteer tickets proportional to the number of children.

| 1) Kindergarten | (Teacher-student. K2 and K3) Click here |  |
| :--- | :--- | :--- |
| 2) Kindergarten | (Parent-child) $\quad$ Click here |  |
| 3) Primary | (Teacher-student) | Click here |
| 4) Primary | (Parent-child) | Click here |


| Adult^^ - Children Ratio | Kindergarten (K2 and K3)* |
| :--- | :---: |
| Recommended | $1: 5$ |
| ^Adults (including volunteers) must be aged 18 or above |  |
| *Kindly note that K1 children can only join as a "parent-child" group. |  |

Adult - Child Ratio Reference (for 26 children or above, the ratio is also calculated in increments of 1:5):

| Number of child <br> participants | Min. number of staff / volunteer <br> required* | Max. complimentary staff / <br> volunteer ticket $*$ |
| :---: | :---: | :---: |
| $1-5$ | 1 | 1 |
| $6-10$ | 2 | 2 |
| $11-15$ | 3 | 3 |
| $16-20$ | 4 | 4 |

2) Kindergarten: Parent-Child Group

| Parent* - Children Ratio | $\mathbf{2 - 3}$ years old child | $\mathbf{4 - 5}$ years old child |
| :--- | :---: | :---: |
| Recommended | $1: 1$ | $1: 1$ |
| Required | $1: 1$ | $1: 2$ |
| *Adults (including volunteers) must be aged 18 or above. |  |  |

Reference (for 51 children or above, it is calculated using the ratio of 1 adult to 10 children):

|  | Min. number of staff / volunteer <br> required* | Max. complimentary staff / <br> volunteer ticket $\boldsymbol{*}$ |
| :---: | :---: | :---: |
| $1-20$ | 2 | 2 |
| $21-30$ | 3 | 3 |
| $31-40$ | 4 | 4 |
| $41-50$ | 5 | 5 |


|  |  |
| :--- | :--- |
| Adult^ - Children Ratio | Primary School |
| Recommended | $1: 10$ |
| $\wedge$ Adults (including volunteers) |  |

Reference (for 51 children or above, it is calculated using the ratio of 1 adult to 10 children):

| Number of child <br> participants | Min. number of staff / volunteer <br> required* | Max. complimentary staff / <br> volunteer ticket * |
| :---: | :---: | :---: |
| $1-10$ | 1 | 1 |
| $11-20$ | 2 | 2 |
| $21-30$ | 3 | 3 |
| $31-40$ | 4 | 4 |

4) Primary School: Parent-Child Group

| Parent - Children Ratio | $\mathbf{5 - 1 0}$ years old child |
| :--- | :---: |
| Recommended | $1: 1$ |
| Required | $1: 2$ |
| *Adults (including volunteers) must be aged 18 or above. |  |

Reference (for 51 children or above, it is calculated using the ratio of 1 adult to 10 children):

| Number of child <br> participants | Min. number of staff / volunteer <br> required* | Max. complimentary staff / <br> volunteer ticket $*$ |
| :---: | :---: | :---: |
| $1-20$ | 2 | 2 |
| $21-30$ | 3 | 3 |
| $31-40$ | 4 | 4 |
| $41-50$ | 5 | 5 |

## Important Forms

| Site visit form | Click here |
| :--- | :--- |
| Application form | Click here |
| Ticket Fee Calculator (for reference only) | Teacher-Student Group, click here. <br> Parent-Child Group, click here. |

